

Greensburg Fire Department

Inter-Company Transfer Form

Section 1 – Applicant Information

- **Name of Member:** _____
 - **Current Company:** _____
 - **Requested Company for Transfer:** _____
 - **Date of Request:** _____
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Section 2 – Reason for Transfer

(Please provide a brief explanation of why you are requesting this transfer.)

Section 3 – Certification by Applicant

I hereby submit this request for transfer from my current company to the company listed above. I understand that this transfer is subject to the review and approval of the Board of Control, followed by the acceptance of the requested company.

Signature of Applicant: _____ **Date:** _____

Section 4 – Board of Control Action

Upon receipt of this request, the Board of Control will review and act upon it.

- **Action Taken:** ☐ Approved ☐ Denied
- **Comments:** _____

Chairperson, Board of Control: _____ **Date:** _____

Section 5 – Notification to New Company

Following approval by the Board of Control, the President of the requested company will be notified.

- **Notification Sent To:** _____
 - **Date of Notification:** _____
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Section 6 – Company Action

The requested company must act upon the transfer request.

- **Action Taken:** ☐ Accepted ☐ Denied
- **Comments:** _____

President of Company: _____ **Date:** _____

Section 7 – Effective Date of Transfer

Upon acceptance by the new company, the transfer shall become effective.

- **Effective Date:** _____
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