

*BY-LAWS*

of the

**GREENSBURG VOLUNTEER FIREMEN'S  
RELIEF ASSOCIATION**

# Greensburg Volunteer Firemen's Relief Association

## **CHARTER**

Incorporated June 12, 1909  
Charter Amended December 5, 1923  
Charter Amended August 2, 1929  
By-Laws Amended January 1, 1971  
By-Laws Amended Oct. 17, 1990  
By-Laws Amended 2006  
By-Laws Amended 2012  
By-Laws Amended July 17, 2019  
By-Laws Amended January 20, 2021

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**BY-LAWS**  
of the  
“GREENSBURG VOLUNTEER FIREMEN’S RELIEF ASSOCIATION”  
of the Commonwealth of Pennsylvania

**ARTICLE I.**  
**Name**

This Pennsylvania Non-Profit Corporation shall be known as “Greensburg Volunteer Firemen’s Relief Association” of the Commonwealth of Pennsylvania, and shall be hereinafter referred to as “Association.”

**ARTICLE II.**  
**Objectives**

The Objective is to: a) act as a quasi-governmental entity pursuant to the Laws of the Commonwealth of Pennsylvania relating to Act 84 benefits provided to firefighters by the Commonwealth of Pennsylvania and the City of Greensburg, b) to acquire monies from the municipalities that contribute to this Association’s funds, c) to insure that the governmental monies are appropriately utilized pursuant to Pennsylvania Statute and are properly accounted for and subject to governmental oversight and auditing as provided by Statute, and d) to provide and maintain funds derived from government monies fulfilling a local governmental function and purpose and any other source so presented to address the objectives declared and permitted by this Association. Said objectives include, but are not limited to, when approved for the relief of its Members who may be injured while doing public fire duty or emergency duty, as may be provided by the By-Laws, or one who may be prevented from following their usual occupation on account of ailments or injury caused by exposure or accident while on active duty as Firemen for the Greensburg Volunteer Fire Department, as provided herein, to provide for the burial of its dead through such Death Benefits, as have been provided or shall hereafter be provided by this Association; and/or to perform all other lawful acts permitted by Pennsylvania Act 84 of June 11, 1968, PL 149, as Amended.

**ARTICLE III.**  
**Membership**

*Section 1.* “The term Active Members shall include both Fire Company Active Members and Company/Department Junior Members.”

*Section 2.* Membership shall not be denied to anyone based upon one's race, color, national origin, age, sex, religion, handicap, or disability.

*Section 3.* Transfer of Membership - Any Member in good and regular standing in a Company of the Greensburg Volunteer Fire Department desiring to transfer from his/her Company to another Company within the said Department must first be accepted by the second Company, and such action approved by his/her original Company. He/she shall be considered a Member from the time he/she joined this Association, and his/her service in the Association shall be regarded as continuous from such time as he/she joined this Association.

*Section 4.* Military Service - Any Member of any Company of the Greensburg Volunteer Fire Department who enters active service of the armed forces of the United States of America shall be granted a leave of absence by this Association for the duration of his/her first term of enlistment and/or required service, provided he/she remains in good standing on the rolls of his/her Company.

*Section 5.* Leave of Absence - Any Active Member of any Fire Company of the Greensburg Volunteer Fire Department, either married or single, who is in Good Standing, and who is granted only a one (1) year LEAVE OF ABSENCE from Active Service in his/her Company. Should one remain absent for more than one (1) year, he/she shall forfeit his/her Membership and rights to benefits of the Relief Association.

#### **ARTICLE IV. Assessments/Dues**

*Section 1.* Company Assessments/Dues -(Repealed)

#### **ARTICLE V. Location**

The principal office of this Association shall be located in the City of Greensburg, Westmoreland County, Pennsylvania, and shall have a formal business address as declared each January.

#### **ARTICLE VI. Board of Representatives**

*Section 1.* Board Composition - The governing body of this Association shall be a Board of Representatives composed of three (3) Members of each Company, the Fire Chief, and a MAXIMUM of three (3) Assistant Chiefs as

appointed by the Fire Chief of the Greensburg Volunteer Fire Department. These positions shall have one (1) vote at any Board meeting when physically present to vote.

*Section 2.* Terms - Each Company shall on or before the last day of December of each year elect one representative for a term of three years (each company being entitled to three representatives, one retiring each year.)

Any vacancy on the Board of Representatives shall be filled at an election by his/her company; or, in the case of an Assistant Chief, by the one regularly appointed by the Chief to take his/her place. When vacancies are filled, the one elected or appointed shall serve for the unexpired term.

*Section 3.* Duties and Powers - Duties and Powers of the Board of Representatives shall be as follows:

- A. Shall have all the duties and powers of reviewing, considering, and pursuing resolution of Membership and business issues.
- B. Shall manage the equipment, property, and business of the Association.
- C. To purchase, acquire, or delegate authority for the Association to acquire any equipment, property, contract, or services which is/are authorized and prudent.
- D. To appoint, remove or suspend subordinate agents, servants or independent contractors; and to determine their duties and affix their reasonable compensation.
- E. To confer by Resolution upon any Officer or agent of this Association the power of removing or suspending any subordinate Officer or servants.
- F. To determine who shall be authorized on behalf of this Association to sign bills, notices, receipts, acceptances, endorsements, checks, releases, contracts, and any other legal documents.
- G. To oversee the Executive Officers are completing their tasks as required.
- H. To delegate any of the responsibilities of the Board to any standing committee, special committee, or to any Officer or

agent of the Association with such powers as the Board may see fit to grant when specifically detailed.

- I. Perform other lawful acts permitted by law, by charter, and by these By-Laws (also see Article X, Section 3).

*Section 4.* Quorum of Representatives - Seven (7) Members of said Board of Representatives representing four (4) or more Companies and physically present shall constitute a quorum of the transaction of business at any and all meetings of the Board.

*Section 5.* Majority Vote - A simple majority shall be required to pass any motion at any meeting of the Board of Representatives, unless otherwise provided.

*Section 6.* Removal or vacancy declared of seats of Representatives and Officers.

- A. If any Representative of this Association shall be charged with misconduct or malfeasance in office, such charge shall be made in writing and shall be promptly investigated by said Board of Representatives. The Representative against whom a charge has been made shall be entitled to a trial before the Board, at which time he/she may be heard in his/her own behalf or by counsel. If he/she shall be found guilty by a two-thirds (2/3) vote of the Members present, his/her Office shall be declared vacant by the Board.
- B. Any Officer of the Board of Representatives who shall absent himself/herself from three (3) consecutive meetings may have his/her seat declared vacant if two-thirds (2/3) of the Members present and entitled to vote so decide.
- C. The Office of a Representative may also be declared vacant for malfeasance or continued neglect of duty. In such cases a two-thirds (2/3) vote of those present and entitled to vote shall determine a declared vacancy.
- D. In case a Representative absents himself/herself from two (2) consecutive meetings without having a good excuse, his/her Company shall be notified by the Secretary of the Relief Association with reference thereto, requesting his/her regular attendance in the future, or the election of another Representative to take his/her place.

**ARTICLE VII.**  
**Meetings**

*Section 1.* The stated regular meetings of the Board of Representatives shall be held at a minimum of quarter-annually at 7:00 o'clock P.M., on the third Wednesdays of January, April, July and October of each year. However, upon Motion and two-thirds (2/3) vote by quorum of the Board, the meetings may be set more frequently at the same time on the third Wednesday of the month.

*Section 2.* Special Meetings - Special meetings of the Board of Representatives may be called by the President at such times as he/she may deem necessary; or upon the written request of five (5) or more Members of the Board of Representatives, stating the purpose of such meeting.

*Section 3.* Notice - The Secretary shall give due notice of all meetings, stated or special, by mail at least three (3) days prior to the time of said meeting. If such notice has not been given, the meeting shall be null and void. If a special meeting is called, the purpose of the meeting shall be specifically stated in such notice.

**ARTICLE VIII.**  
**Officers**

*Section 1.* Executive Officers of this Association shall be the President, Vice President, Secretary, Treasurer, Financial Secretary, and Membership Secretary. The President, Vice President, Secretary, Treasurer, and Financial Secretary must be on the Board of Representatives and may vote at Board of Representatives meetings. The Treasurer may be first an elected Board Member or appointed.

*Section 2.* Additional Officers need not be Board Members. The Training Officer and Equipment Manager are Executive Officers, but are not entitled to a vote at any Board of Representatives meeting. The Training Officer must be approved by the Board of Representatives and the Chief. The Equipment Manager shall be appointed by the Board of Representatives.

*Section 3.* Executive Board. Upon Motion of the Board of Representatives, the Board may have an Executive Board designated that shall convene to make recommendations to the Board as to comment on Department and Relief Association needs, projected financial matters, and other Relief issues or practices.



**ARTICLE IX.**  
**Duties of Officers**

*Section 1.* The President shall be the Chief Executive Officer of this Association; he/she shall preside at all meetings of the Board of Representatives; he/she shall have general and active management of the business of this Association; he/she shall see that all orders and Resolutions of the Board of Representatives are carried out; he/she shall execute all bonds, mortgages, and all contracts of this Association, affixing the corporate seal thereto; he/she shall have general supervision and direction of all other Officers of this Association to ensure their duties are performed; he/she shall submit a report of the operations of the Association for each fiscal year to the Board of Representatives at their annual January meeting, and from time to time shall report to the Board of Representatives all matters within his/her knowledge that may affect this Association; he/she shall be a Member of all standing committees and shall have the powers, duties, and management usually vested in the Office of President of a corporation; he/she shall appoint all committees, except as herein otherwise provided; he/she shall sign all orders on the Treasurer after they are signed by the Secretary, he/she shall select from the Board of Representatives three (3) Members to review the State Auditor's Report and report its findings to the Board at least annually or as necessary.

*Section 2.* The Vice President shall: a) be vested with the powers and shall perform all the duties of the President during the absence of the President; b) organize and update knowledge to the Board about insurance benefits of the Association; c) be responsible for memorial services and cemetery activities; and d) shall have such other duties as may, from time to time, be determined by the Board of Representatives.

*Section 3.* The Secretary shall attend all sessions of the Board of Representatives and act as a clerk recording all votes, Resolutions, and Minutes of all proceedings in a book to be kept for that purpose; shall, when required, perform a like service for all standing committees; shall send notices of all meetings to the Members of the Board of Representatives; and shall perform such other duties as may be prescribed by the Board of Representatives or the President under whose supervision he/she shall be; shall be the custodian of all corporate records, documents, old financial records, the corporate seal, and all of the books, computer data, and records of this Association, except as may be otherwise provided; he/she shall sign all orders drawn on the Treasurer; he/she shall furnish annually to the Board of Representatives a detailed statement of all expenditures made by the Association; be prepared immediately after an election to deliver to his/her successor in Office all books, data, and papers under his/her charge; and shall work with any replacement or successor for thirty (30) days for a smooth transaction.

*Section 4.* The Financial Secretary shall receive all moneys from the City of Greensburg, Commonwealth of Pennsylvania, or such other source depositing same in the Association's account; shall keep a true and correct account of the same; pay the same promptly to the Treasurer, taking his/her receipt therefore; furnish annually to the Board of Representatives a detailed statement of the receipts of the Association coming into his/her hands; and be prepared immediately after an election to deliver to his/her successor in Office all monies, books, computer data, and papers belonging to the Association. He/she shall also maintain lists of Members and beneficiaries of the benefits provided by the Relief Association; and shall work with any replacement or successor for thirty (30) days for a smooth transaction.

*Section 5.* The Treasurer shall keep a true and correct account of all moneys, accounts, or proceeds which may come into his/her hands, and all disbursements of the same, as well as all investments belonging to the Association; he/she shall have charge of the funds of the Association; shall deposit the same in the name of this Association in depositories designated by the Board of Representatives; shall pay all vouchers or orders properly attested by the President and two (2) Officers being either the Vice President, Secretary, or Financial Secretary after the same have been approved by the Board of Representatives; shall make a complete and accurate report of the finances of this Association at each meeting of the Board of Representatives, or at any other time upon request to the Board of Representatives. At the expiration of his/her term of service, he/she shall deliver to his/her successor in Office all monies, securities, books, computer data, and papers in his/her possession. If the Treasurer is a bank or trust company, it shall have no voting power. He/she shall work with any replacement or successor for thirty (30) days for a smooth transaction.

*Section 6.* Training Officer. a) Shall initiate, approve, and propose budgets for any necessary or required departmental training or individual Member training where said training is utilizing Relief funds; b) propose training programs at the beginning of each year and projected budgetary needs (said budget amounts shall be restricted to training as proposed; any change of budgetary proposal shall require Board approval); and c) shall sign off on training forms with the Chief to show approval of training programs and financial support by Relief funds. After the information on said forms has been completed and signed by the Training Officer and the Chief, the document shall be transferred to the Treasurer for approval and payment.

*Section 7.* Quarter-Master. a) Arrange approved purchases within the specifications; b) develop and maintain accurate inventory practices; c) distribute and insure a specific distribution and documentation of receipt of all Relief equipment and vehicles to the persons or entities for whom the equipment or vehicles are so assigned and approved; and d) report to the

President who shall then oversee the timely presentation of specifications and purchase practices. He/she will report directly to the President, and, when required, make reports to the Executive Board and/or Board of Representatives.

*Section 8. Membership Secretary.* He/she shall maintain lists of Members and beneficiaries of the benefits provided by the Relief Association

*Section 9. Company Responsibilities*

- A. The Secretaries of the respective Companies shall annually update immediately a certified list of their Membership, stating: i.) when each Member joined, or, if suspended, reinstated, transferred, or no interim Membership has occurred, ii.) the original date of each Member first joining his/her Company, or otherwise; and iii.) the last or proper date from which a continuous Membership has been maintained. As new Members are admitted to Membership, the same information is to be given to the Board. In addition, the said list shall include the address and birth date.
- B. Secretary to Notify - In case of death of a Member, it shall be the duty of the Secretary of each Company (to which a Member belonged) to immediately notify the Membership Secretary of the Relief Association. These notices must be submitted on the forms adopted by the Association.

*Section 10. Contracted Services.* From time-to-time urgent and critical administrative functions are necessary to comply with Act 84 requirements and to address critical administrative needs of the Association. As such, the Board, upon approval, shall retain qualified, competent, and contracted services to address the specific functions necessary. Said contracted services and contract costs shall be made and ratified at each first meeting of the Association or during the year as necessary. A written description of job functions and critical needs and services shall be submitted to each contracted person or entity outlining the amounts paid and the completion of functions assigned. It shall be the responsibility of the Executive Board to be charged with overseeing the quality assurance of the services actually being provided and timeliness of services so contracted. Any person or entity who is retained by contracted services shall report to the Executive Board at least quarterly the details of the services completed and written support thereof.

*Section 11. Officer Stipends.* The Board, upon motion made and seconded, must annually approve stipends to Specific Relief Officers of the Association. The President shall state the Relief Association duties required of each Officer

receiving the stipend and the specific amount for that year prior to any motion made.

**ARTICLE X.**  
**Bonding and Fiscal Limitations**

*Section 1.* The Board of Representatives shall require the Officers to be bonded as it shall deem necessary for any amounts as it may deem requisite. Cost of said bonds to be paid by the Association.

*Section 2.* The Association shall maintain an Officer's bond on the President, Secretary, Treasurer, and the Financial Secretary. The amount of the bond shall be at least as great as the maximum balance of current funds of the Association at any time during the fiscal year.

*Section 3.* Funds of this Association shall not be extended for any purpose other than those authorized by the provision of Act 84 and the Association By-Laws. All expenditures must be approved by a majority vote at an Association meeting and duly recorded in the minutes.

**ARTICLE XI.**  
**Nominations, Elections, and Terms of Office**

*Section 1.* Elections of Officers shall be held annually at the stated meeting of the Board of Representatives on the third Wednesday of January in every year, or as soon thereafter as practicable.

*Section 2.* The Board of Representatives shall elect the Officers set forth in Article VIII, Section 1.

*Section 3.* The term of Office for all the Officers shall be for one (1) year, or until their successors are duly chosen and qualified.

*Section 4.* In the event that any Office shall become vacant, the Members of the Board of Representatives shall immediately fill such vacancy for the unexpired term.

*Section 5.* A simple majority of the Members of the Board of Representatives present and voting shall be required to elect the Officers of this Association.

*Section 6.* The ballot for the election of Officers in this Association shall be a closed, written ballot unless otherwise motioned.

*Section 7.* Any Association Member on the Board of Representatives shall be eligible to hold only one (1) Office at any time in this Association unless no person is nominated for said positions.

*Section 8.* Conflicts - Officers of this Association cannot be the exact corresponding Officer position in any Fire Company or Fire Department Board (i.e. you cannot be the President of Relief and also be President of any one (1) Fire Company or the Board of Control).

*Section 9.* Election of Delegates - At the regular meeting in January, in every year, the Board of Representatives may elect delegates to the State Firemen's Association, the Westmoreland County Firemen's Association, and any other firemen's associations in which it may be entitled, if any.

## **ARTICLE XII. Association Committees**

*Section 1.* Standing Committee - There shall be such standing committees as from time-to-time shall be determined by the Board of Representatives.

*Section 2.* Relief Executive Committee - The Executive Committee shall be composed of the Association Officers, the Chief, and others designated by the Board. In addition to any other responsibilities created by these By-Laws or as assigned by the Board, all claims for benefits shall be presented to the Relief Executive Committee for investigation. It shall be the duty of this Relief Executive Committee to investigate all claims for benefits, address proposed business and other fire service mission objectives of the Association, and present its reports to the Board of Representatives with such information or recommendations. The Board of Representatives shall, by a majority vote, decide all claims or Death Benefits eligibility.

*Section 3.* Auditing Committee - The Auditing Committee shall oversee books, financial records, and accounts of all Officers whose duties pertain to the finances of the Association annually, or as often as the Board of Representatives may direct. Upon the death, resignation, or removal of any Officer, the Auditing Committee shall immediately audit his/her books and accounts and make a report thereof to the Board of Representatives. The Audit function shall be the responsibility of the State Auditor's Office.

## **ARTICLE XIII. Benefits**

Pursuant to Pennsylvania Statute, medical or death benefits can only be provided using Act 84 monies to Active Firefighters who are Members of this Association by declaration of the Pennsylvania Attorney General's Office. As such, the following benefits are set forth and available to be provided pursuant to the following terms and conditions of the benefits so stated hereinafter:

*Section 1.* Approved Benefits - This Association may maintain insurance coverages or may provide payment of benefits on its own to “Active Firefighters” and Members in good standing as a Member of the respective Fire Companies. The type of benefits, if any, shall be determined as per benefit program in place as of date of death. However, eligibility of Member in good standing shall be required even up to the date of payment. The Board, from time-to-time and at its discretion, may adjust or change the benefit program or benefits, if any, as may be outlined in this Article.

- A. Accidental Injuries and Insurance Benefit. Active Firefighters or Members of this Association in good standing as determined as of the date of benefit payment made (for an accident or injury that may be provided for by this Article) are eligible for any insurance benefit that said Member is entitled to by terms and conditions required by an insurance policy program when and as purchased. It is the intent of this provision to apply said benefits (if any) as a supplement to any Workers’ Compensation insurance paid for a fire service related injury.
  
- B. Ordinary Death Benefit. Each Active Firefighter Member of the Association who is a Member in good standing as determined as of the date of benefit payment shall be eligible for any death benefit program declared. Said privilege to acquire said death benefit is as per the following:
  - i. As of January 1, 2006, any death benefit in the amount of \$12,000.00 shall be payable either by purchased insurance program; or, by the Greensburg Volunteer Firemen’s Relief Association being self-funded (but not both).
  
  - ii. If there is a purchased insurance program in place, all Active Firefighters/Members of the Greensburg Fire Companies age eighteen (18) through the last age for which the Insurer declares as insurable, shall apply for coverage within thirty (30) days of being initiated into a Fire Company or thirty (30) days upon the acquisition of said insurance policy and program. Said application requirement is a condition precedent to any coverage. Completion of a proposed “Beneficiary Designation Form” of this Relief Association shall also be a condition precedent to entitlement to any benefits as per this Article

XIII. Any purchased insurance program providing the benefit as outlined in this subparagraph b. shall be owned by and be the property of the Greensburg Volunteer Firemen's Relief Association. The Association shall be the actual "beneficiary" of any purchased insurance program [referencing Article XIII Section 1(b)].

- iii. As to any benefit provided under this Paragraph 1(b) of this Article, said benefit may be paid within the discretion of the Board of Representatives based upon the following prioritized expenses of a deceased Active Firefighter Member.
- a) First Priority. To insure a burial, funeral, or headstone expense for the amount of benefit provided.
  - b) Secondary Priority. To pay such benefit remaining after first priority sums to a surviving spouse, or dependent children.
  - c) Third Priority. Paid after first and second priority have been paid or exhausted, such sums to surviving children of said deceased Member.
  - d) The purpose of the a), b), c) priority is to accomplish the tiered prioritized objective of providing a death benefit to Active Firefighters Members as outlined herein. It is acknowledged that any designation of a beneficiary by any Member is a "proposed designation" to which the Board will consider as per the objective priorities as outlined herein.
  - e) If in the event any death benefits are not requested or applied for, said benefits after six (6) months shall be retained by the Relief Association. If in the event there are multiple

discrepancies as to information, completion of documents, or the rightful claim to said benefits, the Board of Representatives retains the full discretion to resolve said conflicting information, issues of eligibility, and/or issues of family dependency or lineage in a discretionary manner with full power and discretion of the Board of Representatives.

- C. Items damaged/lost during a response. Active Firefighters who suffer provable damage or loss to any physical assistive device, including, but not limited to, visual aids, hearing aids, dentures, prosthesis, etc., the Association may reimburse for the replacement or repair of said item as approved by and within the discretion of the Board of Representatives.
- D. Associated Training and Expenses. The Association may pay for all permissible statutory Act 84 approved Relief expenses actually and necessarily incurred for bona fide firefighter training schools and education. Receipts, documentation of attendance, and completion are requirements. Reimbursements for travel shall be at the I.R.S. rate then in place. Food expenses shall be paid per diem for each day. The Association may pay reasonable expenses actually and necessarily incurred for attending – “BONA FIDE” firemen training schools.
- E. Benefit of Sympathy and Goodwill. The Association may, within its discretion, pay for the costs of procuring tokens of sympathy and goodwill, including, but not limited to, flowers, fruit baskets, memorials, etc., for Members who are incapacitated or who may pass.
- F. Miscellaneous Benefits or Expenditures. Any other benefits or expenditures that the Board of Representatives acquires and implements that are permissible pursuant to Act 84.

*Section 2.* Changing Extent or Value of Benefits or Coverages - Whenever for any cause the funds of the Association shall not warrant or permit the payment of any benefits as provided by this Article, or as supplemented by these By-Laws, the Representatives of this Association shall be empowered to increase



the amount of assessments or benefits or decrease the amount of the assessments or benefits then in force under this Article XIII.

*Section 3.* Doctor's Certificate - A Doctor's certificate for any accident, death, ailment, injury, or illness is deemed necessary by the Association. The Board of Representatives shall be empowered to accept or reject such certificate, as in their judgment they may decide. There shall be no appeal upon this issue's review and vote.

*Section 4.* No person shall be entitled to or receive any benefits, privileges, or reimbursements from this Association when one is not in good standing with one's own Fire Company(ies) or this Relief Association as of the date of payment for a) violation of its rules, b) investigation for a criminal act, or c) violation of one's Office or duties.

#### **ARTICLE XIV. Benefit Claim Denial**

*Section 1.* Denial of Benefits provided by Relief Association - a) All benefits shall be denied of any Member who has been suspended, terminated, or removed from the Fire Department/Companies for violation of its rules and regulations, and b) benefits may be forfeited for any Member not to have been in good standing with any Company as of the date of payment.

*Section 2.* Benefits provided for accidents, illnesses, or injury to Active Firefighter may be denied as per the following:

- A. Member does not fit the requirements of these By-Laws or insurance policy in place;
- B. Member is physically or mentally impaired due to intoxication or use of controlled substance at time of injury;
- C. Said Member had been warned by the Chief, Assistant Chief, or any Line Officer to leave the scene or to stop an unsafe act, yet said Member attempts to continue, does remain on scene, or persists in endangering himself/herself;
- D. A Member knowing himself/herself to be physically or emotionally ill or unfit for fire service, emergency, or civic duty;
- E. An Active Firefighter who unreasonably remains after being dismissed or shall loiter by the way;

- F. The injury/death occurred during: a) the Firefighter's criminal acts, or b) a Firefighter's intentional acts intending on being injured or receiving fatal injuries; or
- G. As per Article XIII, Section 4.

**ARTICLE XV.  
Financial and Legal Documents**

*Section 1.* The funds of this Association shall be used for such purposes as are set forth in the By-Laws for such expenses as are necessary for the maintenance of the Association and as provided by Pa. Act 84, as amended.

*Section 2.* All deeds, agreements, or other instruments of writing, to which this Association shall be a party, shall be drawn in the name of the "Greensburg Volunteer Firemen's Relief Association," and all monies must be deposited in the name of said Association.

**ARTICLE XVI.  
Seal**

The Common or Corporate Seal of the Association shall be round, with the name of the Association, viz: "Greensburg Volunteer Firemen's Relief Association" arranged in the form of a circle on the outer edge, and the words "Incorporated June 12, 1909" arranged across the inside of the circle.

**ARTICLE XVII  
Liquidation**

Upon the dissolution of the corporation or the organization, the Board of Directors or governing staff shall, after paying or making provision for the payment of all of the liabilities of the corporation or organization, dispose of all the assets of the corporation or organization in such manner, or to such organization(s) organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization(s) under Section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law), as the Board of Directors or governing staff shall determine for the similar use and mission as the Fire Company. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the corporation or organization is then located, exclusively for such purposes as said Court shall determine, which are organized and operated exclusively for such purposes.

This corporation prohibits the use of any surplus funds for private benefit to any person in the event of sale or dissolution of the corporation.

The foregoing paragraph shall not apply if Pennsylvania Statute as it relates to Relief Associations has an absolute mandatory/statutory requirement process to follow in liquidation.

**ARTICLE XVIII.**  
**Amendments, Repeals, and Implied Readings**

- A. Any part or section of these By-Laws may be amended, altered, cured, suspended, or annulled if brought before the Board of Representatives in writing at a Regular or Special Session thereof, considered at the next regularly called Session, and approved by two-thirds vote of the [Board] Members physically present.
- B. All prior By-Laws heretofore adopted are hereby repealed and annulled. If any part, word, paragraph, section, or article of these By-Laws is declared by a Court of Competent Jurisdiction to be invalid or illegal, then these By-Laws shall be read as if said part declared invalid or illegal were deleted.
- C. Any reference to masculine pronouns shall also be deemed to be either masculine or feminine (i.e. he/she).

**ARTICLE XIX.**  
**Order of Business**

*Section 1.* The business of each session of the Greensburg Volunteer Firemen's Relief Association shall be taken up in the following manner.

- 1. Pledge of Allegiance.
- 2. Roll Call.
- 3. Reading of Minutes of Previous Meeting or Meetings.
- 4. Resignations or Expulsions.
- 5. Reports of Officers.
- 6. Reports of Committees.

7. Bills and Communications.
8. Election and Officers.
9. Deferred and Unfinished Business.
10. New Business.
11. Appointment of Committees.
12. Remarks for the Good of the Association.
13. Adjournment.

*Section 2.* This order of business may be changed at any time as occasion may require, but all categories of items of Section 1 shall be called.