



# Greensburg Volunteer Fire Department

## 420 / Junior Member (Ages 12 -17)

### Application Packet (October 2021)

Contact the Greensburg Volunteer Fire Department Company you are interested in joining:

	Company	Location	Phone Number
	Engine/Rescue Company No. 1	McLaughlin Drive	724-834-3901
	Truck Company No. 2	Pennsylvania Ave	724-834-3902
	Engine/Rescue Company No. 3	Alexander Ave	724-834-3903
	Engine Company No. 6	W. Otterman Street	724-834-3906
	Engine/Rescue Company No. 7	E. Pittsburgh Street	724-834-3907
	Engine/Salvage Company No. 8	Highland Ave	724-834-3908

### STEPS IN COMPLETING THE APPLICATION:

1. Pick up an Application Packet from the Fire Station you wish to join. You can also obtain an application at City Hall in the Administration Office which is located at 416 South Main Street, Greensburg, PA 15601 or print online at [www.gbfire.com](http://www.gbfire.com).
2. Complete ALL pages of the Application (6 total pages)
3. You MUST obtain a physical, from your physician, stating the applicant is physically fit to perform the duties of a firefighter.
4. If you are 14 – 17 years of age you must obtain working papers from your school. These papers must be submitted with the completed application.

**420 & JUNIOR FIREFIGHTER APPLICANTS (AGES 12-17), MUST INCLUDE THE PARENT/GUARDIAN AUTHORIZATION FORMS IN ADDITION TO THE APPLICATION.**

Please refer to the GVFD's website ([www.gbfire.org](http://www.gbfire.org)) under the recruitment tab for a link to the Pennsylvania Junior Emergency Service Program Compliance Manual and the GVFD *420 / Junior Firefighters – Rules and Regulations, and Policies and Expectations documents.*

**For ALL questions pertaining to the application contact Jay Smith:**  
**(915) 238 - 6855** or ***rjaysmith03@gmail.com***

# APPLICATION PROCEDURE CHECKLIST

- 3 -Page Application
- Drug-Free Workplace Policy
- Working Papers (14 – 17 years old)
- Anti-Discrimination/Harassment Policy
- Fit-For-Firefighting – Physical Medical Statement Signed by your doctor
- Photocopy of Operator’s License (if applicable)
- Parent/Guardian Authorization Form
- Waiver of Claims and Right to Sue (420 Only)

**Once you have completed ALL SECTIONS of the Application,  
Contact Jay Smith for formal review of the application.  
(915) 238-6855 or *rjaysmith03@gmail.com*  
(The application will be returned if ANY sections are incomplete)**

**After review, the application will be turned over to the GVFD Board of Control:**

- A. The Board of Control will then process the application.
- B. Once the application has been approved, the Board of Control will notify the President of the Fire Company to proceed with the applicant.
- C. The Company will act upon the applicant.
- D. After being accepted by the Company, the applicant will be notified by the Company.

## **Application Processing Time**

Consideration should be given to each of the Greensburg Fire Companies’ Meeting schedules each application must first be approved by the Fire Department Board of Control.

**This process generally takes 5 – 7 days**

**THE APPLICATION MAY BE ACTED ON AT THE NEXT COMPANY MEETING**

***Remember the timing of Company approval is based on when the Application was approved by the Board of Control and when the Company holds its monthly meeting***

Hose Company No. 1	Second Monday Every Month
Hose Company No. 2	Second Monday Every Month
Hose Company No. 3	Second Tuesday Every Month
Hose Company No. 6	Second Sunday Every Month
Hose Company No. 7	Third Tuesday Every Month
Hose Company No. 8	Third Thursday Every Month



## APPLICANT INFORMATION

Applicants Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security # \_\_\_\_\_

Drivers License #: \_\_\_\_\_ Class: \_\_\_\_\_ State: \_\_\_\_\_

### List 3 references that will be contacted:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

List All Previous Fire Departments that you belonged to:

Department	City, State	Dates	Supervisor	Contact #

For each fire department you left or ended your membership, state the reason why you left.

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**Have you ever been CONVICTED of a Crime?    YES    or    NO**

What is the State and County of Each Conviction? What crime were you convicted?

What was the result of each convection?

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**Certifications & Limitations**

Attach ALL (if applicable) copies of any State, National, or Pro-Board Certifications or Training Certificates applicable to the Fire Service that you have achieved.

Attach a photocopy of BOTH sides of your driver’s license.

Do you know of any physical or emotional limitations that would limit or prohibit you from the NFPA defined duties and functions of a structural firefighter or emergency vehicle operator?

**Circle one - YES or NO**

**Terms & Conditions**

I, the undersigned applicant, swear and affirm that the information herein is true and correct and I consent to any inquiries and background check(s) to assure that the information set forth herein that may be omitted is discovered, accurate, true, and correct.

\_\_\_\_\_  
Applicant’s Name

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date Signed



\_\_\_\_\_ APPLICATION APPROVED

\_\_\_\_\_ APPLICATION NOT APPROVED

Approved by:

Date: \_\_\_\_\_

\_\_\_\_\_  
Fire Chief / BOC Representative

# **Greensburg Volunteer Fire Department & Companies**

## ***Drug-Free Workplace Policy***

### **NOTICE**

The Federal Drug-Free Workplace Act became effective March 18, 1989. The following policy is instituted for the purpose of bringing the policies of Greensburg Volunteer Fire Department and its Companies into compliance with that law.

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance by the any Member/Volunteer on the premises of the City of Greensburg, the Greensburg Volunteer Fire Department and its companies or during any activity conducted, sponsored, or authorized by or on behalf of the Greensburg Volunteer Fire Department and its Companies is prohibited.

As a condition of membership, each Member/Volunteer must agree to:

- 1) Abide by the above statement; and
- 2) Notify the Board of Control and the Department Chief in writing of any criminal drug statute conviction for a violation occurring on the premises of the Greensburg Volunteer Fire Department, the City of Greensburg, or their Companies, or during a Department/Company/City sponsored activity within five (5) days after the conviction.

Any Member/Volunteer found to be in violation of this drug abuse policy, at the discretion of the Greensburg Volunteer Fire Department, may be given leave or suspended, without any privileges or benefits, and, required to enter a drug rehabilitation program at the Member's expense, or the Member/Volunteer may be terminated.

From time-to-time the Greensburg Volunteer Fire Department or its Relief Association may sponsor a workshop for the Members/Volunteers on the dangers of drug abuse. The Department's 'Infectious Control Officers' have been designated as the contact person(s) of any Member/Volunteer who needs a referral to drug counseling or rehabilitation.

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Applicant's Name

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Applicant's Signature

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Parent/Guardian Name

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Parent/Guardian Signature

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Date Signed

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GVFD Officer/Witness Signature

# Greensburg Volunteer Fire Department & Companies

## *Anti-Discrimination/Harassment Policy*

### NOTICE

#### PURPOSE:

The purpose of this Policy is to clearly establish that the Greensburg Volunteer Fire Department of the City of Greensburg is committed to providing a positive and family-oriented work and social environment free from harassment and/or discrimination.

#### POLICY:

- 1) Any harassment or discrimination by a Member, a visitor, or a vendor, on the basis of race, religion, national origin, ancestry, disability, medical condition, marital status, pregnancy, sexual orientation, gender, or age is explicitly a violation of State and/or Federal Law; and, such conduct will not be tolerated by the Greensburg Volunteer Fire Department or its Companies. Violations shall be subject to investigation and appropriate disciplinary action, including, but not limited to, discipline or termination from membership.
- 2) It is the responsibility of all Greensburg Volunteer Fire Department's Administrative and Fire Operations Officers to enforce this policy.
- 3) Complaints shall be brought directly to the Department Chief, and his designated Administrative Officer(s).
- 4) It is the responsibility of each and every Fire Department Member/Volunteer/Worker to know this Policy and to follow this Policy. [See Greensburg Volunteer Fire Department SOG Section 802.]
- 5) Failure to advise of any observed or reported inappropriate or offensive interaction/relationship is in violation of this Policy. The Department/Company Officer (s) receiving such information shall immediately contact the President and Captain of said Company and/or the Department Chief and inform them of this incident/relationship.
- 6) False reports shall result in discipline.

*I have read, understand, and agree to the:*

**Department "Anti-Discrimination/Harassment Policy"**

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Applicant's Name

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Applicant's Signature

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Parent/Guardian Name

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Parent/Guardian Signature

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Date Signed

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GVFD Officer/Witness Signature

# Greensburg Volunteer Fire Department & Companies

## *420 / Junior Member Parent/Guardian Authorization Form*

I \_\_\_\_\_ (parent/legal guardian) of \_\_\_\_\_, a minor who was born on \_\_\_\_\_ and who has applied for 420 / Junior Membership in the Greensburg Volunteer Fire Department, Company No. \_\_\_\_\_ hereby grant our permission in accordance with the Pennsylvania Child Labor Laws for our child to join the said Department/Company as a Junior member. The said 420 / Junior Member agrees to abide by the Department's Rules, Regulations, and By-Laws, attend Department Drills and Training Activities when possible, maintain passing (C or better) grades in school, and strive to become a competent and knowledgeable Firefighter. We (Parents/Guardians) shall acquire the Pennsylvania State Junior Firefighter Rules and Booklet to review with our child. It should be noted that many Fire Company related duties may be, or are hazardous. The Greensburg Volunteer Fire Department and its Companies strictly adheres to the child Labor Laws of the Commonwealth of Pennsylvania. There are many duties that are restricted until the applicant Member's eighteenth (18) birthday. Despite all of our efforts regarding safety, accident(s) may happen. We and the 420 / Junior Firefighter have been made fully aware of the risks and hazards. In signing below, the parent(s) or guardian(s) understand these risks.

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
GVFD Officer/Witness Signature

Please sign below if a 420 / Junior is under the age of 16, **IF** you permit your child: to be at the fire station past the normal hour of 7 pm up to and no later than 10 pm during school nights.

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature





## **Greensburg Volunteer Fire Department**

President Rick Steele  
416 South Main Street - Greensburg, PA 15601  
(724) 838 – 4324

Chief Tom Bell  
<http://www.gbgfire.org>

### **Greensburg Volunteer Fire Department 420 Program Participation Agreement & Waiver of Claims and Right to Sue**

I, \_\_\_\_\_ [Participant's Parent/Guardian Name(s)] understand and agree that in exchange for my son's/daughter/s participation with the Greensburg Volunteer Fire Department (GVFD) and any of its activities, I agree to the following:

- A. I hereby waive and will not pursue any claims, actions, lawsuits against the GVFD and its Relief Association, each of the GVFD six (6) Fire Companies, the City of Greensburg, and as against any or all of its Members and Officers.
- B. That if in the event my child or I am injured while participating in the GVFD's training sessions, seminar(s), meeting(s), parade(s), activity(ies), Youth Firefighter station programs or demonstration(s), I cannot sue the GVFD and/or its Relief Association, each of the GVFD six (6) Fire Companies, the City of Greensburg, nor any or all of its Members and Officers. My child and I shall only be able to make claim against any medical insurance company or provider that I (as parent) may have.
- C. I assume any and all liability for any injuries or damages that may occur to my child during any training sessions, seminar(s), meeting(s), parade(s), activity(ies), Youth Firefighter station programs or demonstration(s) my child participates in with the GVFD, each of the GVFD six (6) Fire Companies, its Relief Association, or the City of Greensburg.

I understand and agree that I may at any time on my son's/daughter's behalf have him/her not attend until I determine for myself whether the activities are appropriate for my child or me from a physical, emotional standpoint, and/or any other standpoint.

I hereby sign on my own and my child's behalf intending to be legally bound and agree to the terms above.

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Parent/Guardian #1 Name

\_\_\_\_\_  
Parent/Guardian #1 Signature

\_\_\_\_\_  
Parent/Guardian #2 Name

\_\_\_\_\_  
Parent/Guardian #2 Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
GVFD Officer/Witness Signature