



# Greensburg Volunteer Fire Department

## Regular Member (18+)

### Application Packet (September 2020)

Contact the Greensburg Volunteer Fire Department Company you are interested in joining:

	Company	Location	Phone Number
	Engine/Rescue Company No. 1	McLaughlin Drive	724-834-3901
	Truck Company No. 2	Pennsylvania Ave	724-834-3902
	Engine/Rescue Company No. 3	Alexander Ave	724-834-3903
	Engine Company No. 6	W. Otterman Street	724-834-3906
	Engine/Rescue Company No. 7	E. Pittsburgh Street	724-834-3907
	Engine/Salvage Company No. 8	Highland Ave	724-834-3908

### STEPS IN COMPLETING THE APPLICATION:

1. Pick up an Application Packet from the Fire Station you wish to join. You can also obtain an application at City Hall in the Administration Office which is located at 416 South Main Street, Greensburg, PA 15601 or print online at [www.gbfire.com](http://www.gbfire.com).
2. Complete ALL pages of the Application (6 total pages)
3. You MUST obtain a physical from GVFD physician:
 

*Dr. Larry Plundo*  
518 Pellis Rd, Greensburg, PA 15601  
(724) 832 – 2570
4. Apply for and obtain BOTH Clearances,
  - 1) Clearance – PA State Police Criminal Record Check (Form SP4-164A or apply online at <http://epatch.state.pa.us/Home.jsp>)
  - 2) Clearance – PA Child Abuse History Clearance (Form CY113 (attached) or apply online at <http://www.compass.state.pa.us/CWIS>)

**NOTE: FEES FOR CLEARANCES ARE WAIVED FOR VOLUNTEERS**

# APPLICATION PROCEDURE CHECKLIST

- 4 - Page Application
- PA State Police Criminal Record Check and PA Child Abuse History Clearance
- Arson Affidavit
- Drug-Free Workplace Policy
- Anti-Discrimination/Harassment Policy
- Fit-For-Firefighting – Physical Medical Statement Signed by a Licensed Physician
- Photocopy of Operator’s License

**Once you have completed ALL SECTIONS of the Application, turn it in to the City Administrators Office or President/Captain of the Company you wish to join.**

**(The application will be returned if ANY sections are incomplete)**

**The City Administrator or President/Captain will:**

- Turn the application over to the Fire Chief or the Representative of the Board of Control.
  - A. The Board of Control will then process the application.
  - B. Once the application has been approved, the Board of Control will notify the President of the Fire Company to proceed with the applicant.

## **Application Processing Time**

Consideration should be given to each of the Greensburg Fire Companies’ Meeting schedules each application must first be approved by the Fire Department Board of Control.

**This process generally takes 5 – 7 days**

**THE APPLICATION MAY BE ACTED ON AT THE NEXT COMPANY MEETING**

***Remember the timing of Company approval is based on when the Application was approved by the Board of Control and when the Company holds its monthly meeting***

Hose Company No. 1	Second Monday Every Month
Hose Company No. 2	Second Monday Every Month
Hose Company No. 3	Second Tuesday Every Month
Hose Company No. 6	Second Sunday Every Month
Hose Company No. 7	Third Tuesday Every Month
Hose Company No. 8	Third Thursday Every Month



# APPLICATION FOR MEMBERSHIP

## *GREENSBURG VOLUNTEER FIRE DEPARTMENT*

\_\_\_\_\_ A. NEW FIRE GROUND SUPPORT MEMBER - I am a New Member to the Greensburg Volunteer Fire Department and I do not belong to any other Volunteer Fire Department or Fire Company. *New Members will have **ONE (1) YEAR** from company acceptance date to complete the following courses:*

Introduction to the Fire Service (ELIS) –	16 hours
HAZMAT Awareness Level (HMAJB) –	4 hours
Fire Ground Support (ELFG) –	<u>32 hours</u>
<b>TOTAL HOURS</b>	52 hours

(See course descriptions on a following page)

**NOTE: Based on course availability, ANY firefighter may advance to INTERIOR FIREFIGHTER status at any time.**

\_\_\_\_\_ B. NEW INTERIOR FIREFIGHTER - I am a New Member to the Greensburg Volunteer Fire Department and I do not belong to any other Volunteer Fire Department or Fire Company. *New Members will have **ONE (1) YEAR** from company acceptance date to complete the following courses:*

Introduction to the Fire Service (ELIS) –	16 hours
HAZMAT Awareness Level (HMAJB) –	4 hours
Fire Ground Support (ELFG) –	32 hours
Exterior Firefighter (ELEF) –	72 hours
HAZMAT Operations Level (HMOJB) –	24 hours
Interior Firefighter (ELIF) –	<u>48 hours</u>
<b>TOTAL HOURS</b>	196 hours

(See course descriptions on a following page)

\_\_\_\_\_ C. RESERVE – MEMBERSHIP (Chief's Approval ONLY)

Chief's Signature \_\_\_\_\_ Date \_\_\_\_\_

# APPLICANT INFORMATION

Applicants Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security # \_\_\_\_\_

Drivers License #: \_\_\_\_\_ Class: \_\_\_\_\_ State: \_\_\_\_\_

Present Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_ Start Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Contact Number: \_\_\_\_\_

## List 3 references that will be contacted:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**List All Previous Fire Departments that you belonged to:**

Department	City, State	Dates	Supervisor	Contact #

For each fire department you left or ended your membership, state the reason why you left.

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**Have you ever been CONVICTED of a Crime?      YES      or      NO**

What is the State and County of Each Conviction? What crime were you convicted?

What was the result of each convection?

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## Certifications & Limitations

Attach ALL (if applicable) copies of any State, National, or Pro-Board Certifications or Training Certificates applicable to the Fire Service that you have achieved.

Attach a photocopy of BOTH sides of your driver's license.

Do you know of any physical or emotional limitations that would limit or prohibit you from the NFPA defined duties and functions of a structural firefighter or emergency vehicle operator?

**Circle one - YES or NO**

## Terms & Conditions

I, the undersigned applicant, swear and affirm that the information herein is true and correct and I consent to any inquiries and background check(s) to assure that the information set forth herein that may be omitted is discovered, accurate, true, and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Signature of Applicant

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\_\_\_\_\_ APPLICATION APPROVED

\_\_\_\_\_ APPLICATION NOT APPROVED

Approved by:

Date: \_\_\_\_\_

\_\_\_\_\_  
Fire Chief / BOC Representative

# Fire Ground Support & Interior Firefighter Classes

**Introduction to the Fire Service (ELIS) 16 Hour Course** - This entry level course is designed to introduce new firefighters to basic information including an overview of the fire service, fire service organization, firefighter safety, personal protective equipment, tools and emergency lighting, and backing apparatus. In addition, the student will complete American Heart Association (AHA) First Aid & CPR. This is the first of five levels (courses) in the curriculum.

**HAZMAT Awareness Level (HMAJB) 4 Hour Course** - The primary target audience for this course are First Responders who will witness or discover a hazardous substance/materials release. Students will be trained to initiate an emergency response sequence by notifying the proper authorities of the release. They shall have sufficient training or have had sufficient experience to objectively demonstrate competency to understand what hazardous substances are, the risks, potential outcomes, the ability to recognize and identify their presence, their role including site security, safe scene management and how to use the Emergency Response Guidebook during a hazardous materials/WMD emergency

**Fire Ground Support (ELFG) 32 Hour Course** – This entry level course is designed to introduce new firefighters to fire ground operation including fire behavior, building construction-structural collapse, fire hose, water supply, communications, ropes and knots, Self-Contained Breathing Apparatus (SCBA). This is the second of five levels (courses) in the curriculum. Upon successful completion an entry level firefighter shall be able to identify and utilize basic knowledge, skill, and abilities as they relate to fire ground operations. Prerequisites: Introduction to the Fire Service (ELIS), Hazardous Materials Awareness (HMA).

**Exterior Firefighter (ELEF) 72 Hour Course** - This entry level course is designed to introduce new firefighters to fire ground operation including Self-Contained Breathing Apparatus (SCBA), fire behavior, building construction, fire extinguishers, forcible entry, ladders, and fire streams/hose line advancement. This is the third of five levels (courses) in the curriculum. Upon successful completion an entry level firefighter shall be able to identify and utilize basic knowledge, skills, and abilities as they relate to exterior fire ground operations. Fireground Support (ELFG), NIMS 700, ICS 100.

**HAZMAT Operations Level (HMOJB) 24 Hour Course** - This class provides training for first responders that respond to releases or potential releases of hazardous substances as part of the initial response for the purpose of protecting nearby persons, property and the environment. Personnel are trained to respond in a defensive fashion to contain the release from a safe distance, to keep it from spreading and prevent exposures. They must understand basic hazard and risk assessment, how to select and use proper personnel protective equipment, basic hazardous materials terms, basic control, containment and/or confinement operations within the capabilities of the resources and PPE available, basic decontamination procedures and termination procedures.

**Interior Firefighter (ELIF) 48 Hour Course** - The final class for entry level firefighters is for those persons that want to do live, interior fire suppression with SCBA. Self-contained breathing apparatus, nozzles and fire streams, rescue, ventilation, fire suppression, salvage and overhaul, firefighter survival and a live fire exercise are included. Satisfactory completion of a written exam required to receive a certificate. Students must provide turnout gear, SCBA, notebook and pen/pencil. Prerequisite: Exterior Firefighter (ELEF) and Hazmat Operations (HMO)

# Greensburg Volunteer Fire Department & Companies

## *ARSON - AFFIDAVIT*

I, (name) \_\_\_\_\_, of (address) \_\_\_\_\_  
hereby swear (and/or affirm), under the penalty of perjury or false swearing, that I have never been convicted,  
pleaded nolo contendere, or been found guilty of the following:

- 1) The crime of arson or its related offenses. I have read the definition of “Arson and related offenses” under 18 PA. C.S. §3301 (which is attached hereto as Exhibit “A). I hereby swear that I have never committed, nor engaged in any of the acts defined or described in this section.
- 2) The crime of false alarms to public safety agencies. I have read the definition of “False Alarms to Agencies of Public Safety” as set forth in Section 4905 of the Crimes Code (18 PA. CS § 4905), which is attached hereto as Exhibit “B”, and I hereby swear that I have never committed nor engaged in any of the acts defined or described in this section.

I agree and consent to a background check on me at any time.

I understand that if subsequent investigation reveals that I have falsified or otherwise misrepresented the true nature of any criminal offenses that involve myself, I agree to the automatic termination of my Membership in the Greensburg Volunteer Fire Company and Department and to be subject to the criminal penalties for perjury or false swearing herein subject to the penalties of 18 PA C.S.A. Section 4904 relating to unsworn falsification to authorities.

I have attached a copy of my Driver’s License.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make false statement herein, I am subject to penalties prescribed at Law including, but not limited to, a fine of at least \$1,000.00.

I swear to the truth of the statements made herein: and fully intend to be bound hereby, by affixing my name to this document.

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Date

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Applicants Printed Name

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Witness

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Applicants Signature



# Greensburg Volunteer Fire Department & Companies

## *Drug-Free Workplace Policy*

### NOTICE

The Federal Drug-Free Workplace Act became effective March 18, 1989. The following policy is instituted for the purpose of bringing the policies of Greensburg Volunteer Fire Department and its Companies into compliance with that law.

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance by the any Member/Volunteer on the premises of the Greensburg Volunteer Fire Department and its companies or during any activity conducted, sponsored, or authorized by or on behalf of the Greensburg Volunteer Fire Department and its Companies is prohibited.

As a condition of membership, each Member/Volunteer must agree to:

- 1) Abide by the above statement; and
- 2) Notify the Board of Control and the Department Chief in writing of any criminal drug statute conviction for a violation occurring on the premises of the Greensburg Volunteer Fire Department, the City of Greensburg, or their Companies, or during a Department/Company/City sponsored activity within five (5) days after the conviction.

Any Member/Volunteer found to be in violation of this drug abuse policy, at the discretion of the Greensburg Volunteer Fire Department, may be given leave without pay, without any benefits, and, required to enter a drug rehabilitation program, or the Member/Volunteer may be terminated.

From time-to-time the Relief Association will sponsor a workshop for the Members/Volunteers on the dangers of drug abuse. The Department's Infectious Control Officers have been designated as the contact person(s) of any Member/Volunteer who needs a referral to drug counseling or rehabilitation.

I have read and understand this Policy and fully intend to be bound hereby, by affixing my name to this document.

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Date

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Applicants Printed Name

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Witness

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Applicants Signature

Department Firefighter Medical Officer:

Kristi Steele

# Greensburg Volunteer Fire Department & Companies

## *Anti-Discrimination/Harassment Policy*

### NOTICE

#### PURPOSE:

The purpose of this Policy is to clearly establish that the Greensburg Volunteer Fire Department of the City of Greensburg is committed to providing a positive and family-oriented work and social environment free from harassment and/or discrimination.

#### POLICY:

- 1) Any harassment or discrimination by a Member, a visitor, or a vendor, on the basis of race, religion, national origin, ancestry, disability, medical condition, marital status, pregnancy, sexual orientation, gender, or age is explicitly a violation of State and/or Federal Law; and, such conduct will not be tolerated by the Greensburg Volunteer Fire Department or its Companies. Violations shall be subject to investigation and appropriate disciplinary action, including, but not limited to, discipline or termination from membership.
- 2) It is the responsibility of all Greensburg Volunteer Fire Department's Administrative and Fire Operations Officers to enforce this policy.
- 3) Complaints shall be brought directly to the Department Chief, and his designated Administrative Officer(s).
- 4) It is the responsibility of each and every Fire Department Member/Volunteer/Worker to know this Policy and to follow this Policy. [See Greensburg Volunteer Fire Department SOG Section 802.]
- 5) Failure to advise of any observed or reported inappropriate or offensive interaction/relationship is in violation of this Policy. The Department/Company Officer (s) receiving such information shall immediately contact the President and Captain of said Company and/or the Department Chief and inform them of this incident/relationship.
- 6) False reports shall result in discipline.

*I have read, understand, and agree to the:*

**Department "Anti-Discrimination/Harassment Policy"**

*I have read and understand the:*

**"Notice" of Department "Anti-Discrimination/Harassment Policy"**

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Date

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Applicants Printed Name

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Witness

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Applicants Signature